



CITY OF HOUSTON

Job Posting

SL/CMD

Applications accepted from:	ALL PERSONS INTERESTED
Job Classification	SUPERVISING ENGINEER
Posting Number	PN# 111951
Department	Department of Public Works & Engineering
Division	Planning and Development Services
Section	Office of the City Engineer
Reporting Location	611 Walker*
Workdays & Hours	M-F, 8 A.M - 5 P.M*

*Subject to change

DESCRIPTION OF DUTIES/ESSENTIAL FUNCTIONS

Supervises, coordinates and manages a variety of engineering activities involving the City’s standard specifications, standard details and infrastructure design manual for the City of Houston. Provides leadership to the Standards Review Committee for consistent standards and specifications throughout the City. Manages the Office of the City Engineer’s Website. Performs record keeping activities to maintain a filing system, reports and documentation for the Standards and Documents Section. Works with other PWE Divisions to administer, monitor, and implement product reviews and standards updating.

WORKING CONDITIONS

This position routinely requires standing, walking, bending, lifting and whatever means necessary to perform and negotiate field hazards including long periods of walking on rough surfaces on a routine basis.

MINIMUM EDUCATIONAL REQUIREMENTS

Requires graduation from an approved curriculum in engineering by the State Board of Registration for Professional Engineers with satisfactory standing;

OR

Requires graduation from an engineering or related science curriculum at a recognized institution of higher education, other than a curriculum approved by the board, and passage of the eight-hour fundamentals of engineering examination prescribed by the Board.

MINIMUM EXPERIENCE REQUIREMENTS

Six (6) years of active practice in engineering work after graduation from an approved curriculum in engineering, with two (2) of the years as a licensed Professional Engineer, are required.

MINIMUM LICENSE REQUIREMENTS

Requires registration as a Professional Engineer in the State of Texas. A Valid Texas driver’s license and compliance with City of Houston’s policy on driving (AP 2-2) are also required.

PREFERENCES

Proficient in using Microsoft Office software: Word, Excel, Outlook, PowerPoint and Access.

SELECTION/SKILLS TESTS REQUIRED

None

However, the Department may administer a skill assessment evaluation.

SAFETY IMPACT POSITION

☒Yes ☐No

If yes, this position is subject to random drug testing and if a promotional position, candidate must pass an assignment drug test.

SALARY INFORMATION

Factors used in determining the salary offered include the candidate’s qualifications as well as the pay rates of other employees in this classification. The salary range for this position is:

Salary Range – Pay Grade 29	
\$2,757 - \$3,193 Biweekly	\$71,682 - \$83,018 Annually

OPENING DATE

July 12, 2006

CLOSING DATE

Open Until Filled

APPLICATION PROCEDURES

Original applications only and resumes are accepted and must be received by the Human Resources Department during posting opening and closing dates shown, between 9:00 a.m. and 4:30 p.m. at 611 Walker, First Floor. . **Our TDD (Telephone Device for the Deaf) phone number is (713) 837-9471. For application status inquiries, please call (713) 837-7734. All new and rehires must pass a pre-employment drug test and are subject to a physical examination and verification of information provided.**

An equal opportunity employer